

How to print and co-brand the Care Opinion Leaflet

What is Care Opinion?

Care Opinion is an independent site where anyone can share their stories about their experience of care. The site covers health and aged care, and community services in Australia, giving service users, their families and carers the opportunity to publish their personal experiences, good or bad, of the care system.

Your story will:

- Be published on our website
- Be seen by staff
- Make a difference... without anyone knowing who you are.

Don't forget to include:

1. The service your story is about
2. Your contact details (just for us!)
3. Was your experience good or bad - why?

Check out our website!

For more information visit the Care Opinion website at: www.careopinion.org.au

Did you know you can submit your story online? Visit: www.careopinion.org.au/tellyourstory OR scan the QR Code on the front of this leaflet.

We CARE about your OPINION

What happens to my story?

Your story will be mailed to the Care Opinion team who will take care to enter your story to the platform exactly how you have written it.

Your story will then join the moderation queue where the Care Opinion team will carefully moderate and anonymise your story in line with our guidelines and to protect your identity in the public domain.

When your story has passed through moderation, we will publish your story on the Care Opinion site and we will notify the service your story is about, inviting them to respond to it via our platform.



What should I do with this leaflet?

Please place this leaflet in the Reply-Paid envelope provided and post back to Care Opinion at the below address.

Care Opinion Australia
Reply-Paid 588
P.O. Box 588
Everton Park QLD 4053 Australia



SHARE YOUR STORY

MAKE A DIFFERENCE

Care Opinion is an independent, not-for-profit charity run for the benefit of service users and staff.



Co-branding the A4 Leaflet PDF

You can find a wide range of resources available on the [promotional materials pages](#). Print materials are often saved as PDF files. Visit the [print materials](#) page, scroll down and select the **A4 Leaflet**.

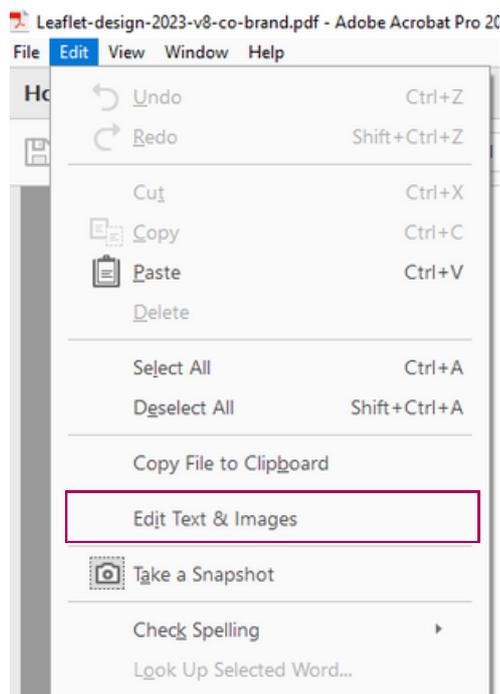
Print materials

The below material can be printed and displayed within your service. Depending on your access to a printer you may need to outsource the printing of some materials (i.e. business cards, stickers etc). Please see the [print material sample sheet](#) for an overview of available materials.



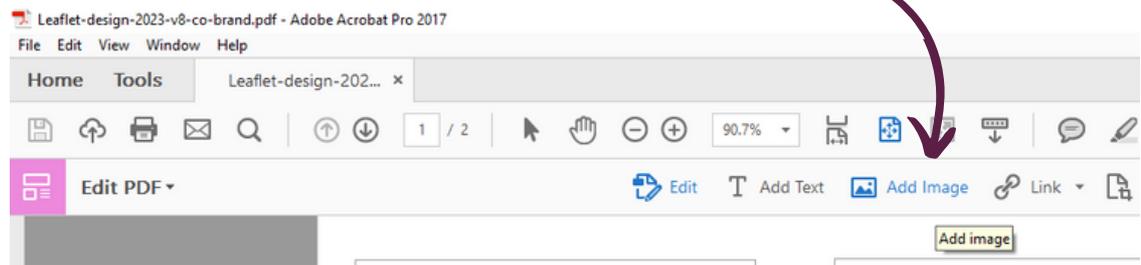
A4 LEAFLET

1. You will find the file in your downloads.
2. Open the file PDF in adobe.

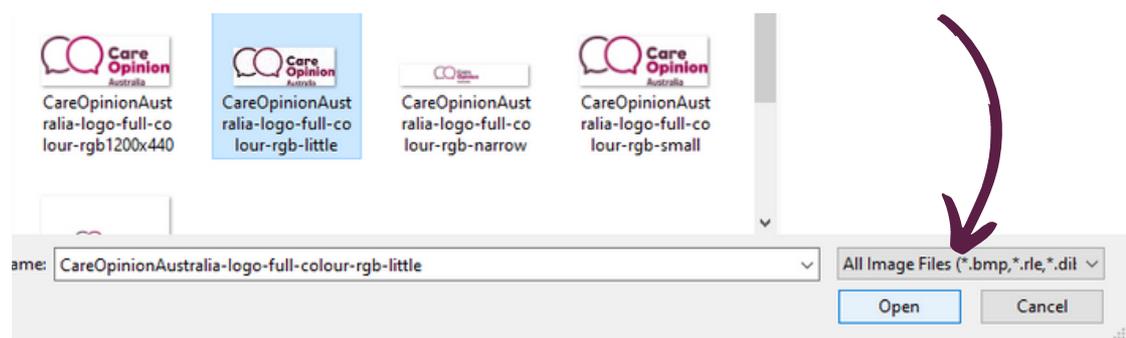


3. On the left hand side, drop down the 'Edit' tab. Select 'Edit Text & Images'.

4. Select 'Add Image' from the top bar.



5. Search in your files and select **your logo**. Click 'Open'.



6. Drag your logo to the bottom, middle section of the first page in the allotted gap. Don't forget to save!



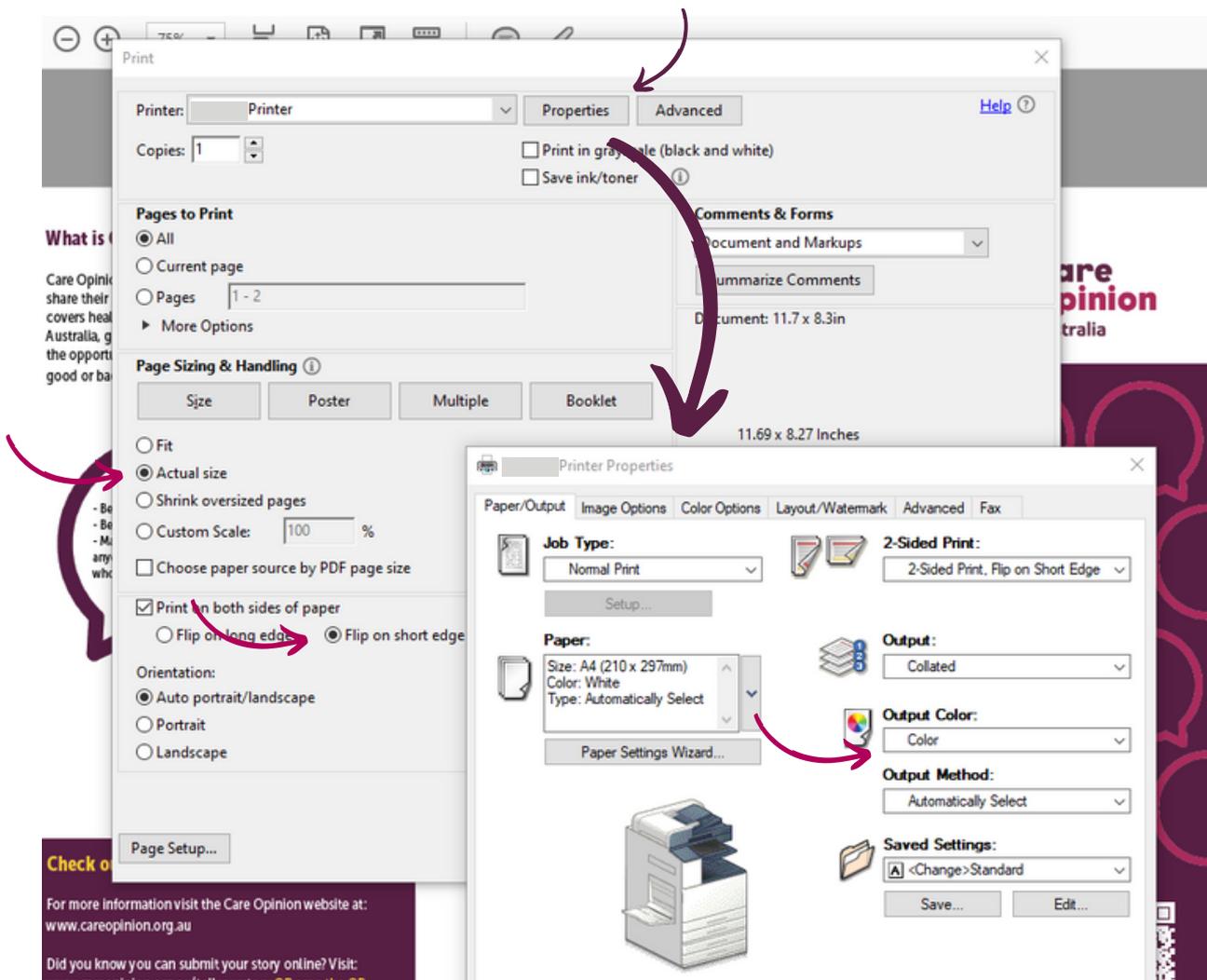
Printing the A4 Leaflet PDF

The A4 Leaflet requires some printing set-up that may differ from the automatic printing settings your printer has in place. How this looks for your printer may differ slightly, the instructions below show what this might look like for you.

The **print settings** are as follows:

- Print in colour
- Flip on short edge
- Actual size
- No margins

You may need to open 'printer properties' to access some printing set-up.



You may need to open and check the tabs under printing properties to find some printing set-up like margins.

